

Santa Barbara Community College District Approval Form for Review of Technology Mediated Instruction

Course Title and Number _____ Date _____

Originating Department _____

Originator _____

Instructions:

- **This form needs to be completed prior to being submitted to the curriculum committee.**
- [Download this word document](#), type in the information and print it out as part of your packet.
- Please address the design and implementation of your course by answering the questions below.
- You Must Contact: Laurie Vasquez, Assistive Technology Specialist, to understand [legal compliance for students with disabilities](#)
Where: Faculty Resource Center ext. 2724 or e-mail vasquez@sbcc.edu to set up an appointment to review accessibility compliance.
When: Monday 3-5pm, Tuesday through Friday 2-5pm
- Submit this form to the Curriculum Chair with all three approval signatures and any additional course curriculum [forms](#) (i.e., course of study outline, new or program modification forms, course proposal form, any pre-requisite or advisory forms).

1. How will you meet course content objectives if this course is taught in both traditional and TMI modes?
2A. Describe the “ Methods of Instruction ” indicate description of delivery methods, i.e., discussion groups, orientation, review sessions, field trips, lab instruction, multimedia, video, audio, Internet, Chat, course packs, e-packs, discussions, E-mail, CD/DVD, Teleweb, PowerPoint presentations, PDF, graphics, charts, external web links, and or animations. See accessibility needs and solutions for students with disabilities. See Distance Education Regulations , “Access for the Disabled” Page 23.
2B. Because it is difficult to show in a chart, please describe how you will meet “ Regular Effective Contact. ” Read New Distance Education Guidelines Page 6, 55211. Instructor Contact.
2C. Units and equivalent hours of content /activity

3. Is the TMI methodology effective for the specified class size?
Please respond:
4. Do the methods of evaluation appropriately address the course objectives and methods of instruction?
Please respond:
5. Are equipment and supplies for this course or sections of this course offered through TMI listed under "Required Text and Supplies"?
Please respond:
6. Are campus and /or district instructional equipment, materials and training available and sufficient to make the offering of the course/section manageable and realistic?
Please respond:

Signatures Required:

Approved _____ (date) _____ FRC, David Wong (Bldg. FRC 2, Office 1)

Approved _____ (date) _____ Assistive Technology Specialist

Approved _____ (date) _____ Curriculum Advisory Committee (Designee)

Curriculum Committee approval _____ (chair) (date) _____

Additional Resources for Faculty Development

SBCC Curriculum website <http://www.sbcc.edu/curriculumcommittee/>

Faculty Teaching and Learning Seminar
<http://4sbccfaculty.org/lessons/paradigm/index.php?id=default>

Distance Education Access Guidelines for Students with Disabilities
http://www.htctu.net/publications/guidelines/distance_ed/disted.htm

Distance Education Regulations and Guidelines
http://www.cccco.edu/divisions/esed/aa_ir/disted/attachments/DEGuidelinesMar2004.pdf

Faculty Resource Center <http://frc.sbcc.edu/>

SBCC Professional Development Catalog <http://flex.sbcc.edu/index.php?sec=cat>

@one <http://ccccone.org/about.htm>

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